



GUIDELINES FOR FILLING UP THE ELECTRONIC APPLICATION FOR THE RESIDENCE PERMIT RENEWAL.

USEFUL INFORMATION

Please fill out all fields in Latin characters, as per your residence permit. Together with the filled out Residence Permit renewal application, a recent passport-type photograph in digital form should also be attached. The photograph should be taken by a photographic laboratory and the photo should be handed in to you in digital form in order for you to be able to attach it when sending the e-mail.

In case of families (husband, wife, underage children), separate applications should be submitted for every member of the family, with the corresponding photograph and will be sent in separate e-mails.

The e-mail with the attachments (application and photograph) should be sent to the electronic address: GAS.residencepermits@migration.gov.gr, with subject: Renewals and the number of the residence permit you already possess (e.g. "Renewals_P123456789", see the graph below).

The screenshot shows an email composition interface. On the left is a yellow 'Αποστολή' (Send) button. The 'Προς...' (To) field is filled with 'GAS.residencepermits@migration.gov.gr'. The 'Κοιν...' (Cc) and 'Ιδιαίτ. κοιν...' (Bcc) fields are empty. The 'Θέμα:' (Subject) field contains 'Renewals_P123456789'. The 'Συνημμένο:' (Attachments) field shows a document icon and the text 'RESIDENCE PERMIT RENEWAL APPLICATION.docx (64 KB)'.

Date

1. Fill in the date on which you submit your application, by choosing the correct one from the calendar that shows up when you (mouse) click the empty space (see the graph below):

Step1

ΑΙΤΗΣΗ ΑΝΑΝΕΩΣΗΣ ΑΔΕΙΑΣ ΔΙΑΜΟΝΗΣ

APPLICATION FOR RESIDENCE PERMIT RENEWAL

1. Ημερομηνία / Date:	Please enter a date -	Πατήστε εδώ για να εμφανιστεί το ημερολόγιο/ Please click here for the calendar to show up
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Step2



2. Last Name:

Fill in your Last Name, exactly as it is written on the Residence Permit that you already possess.

ΑΙΤΗΣΗ ΑΝΑΝΕΩΣΗΣ ΑΔΕΙΑΣ ΔΙΑΜΟΝΗΣ

APPLICATION FOR RESIDENCE PERMIT RENEWAL

1. Ημερομηνία / Date:	Please enter a date  Επιλέξτε την επιθυμητή ημερομηνία π.χ 17 Μαΐου 2017/ Choose the preferable date e.g 17 May 2017
2. Επώνυμο / Last Name:	<input type="text"/>

3. First Name:

Fill in your First Name, exactly as it is written on the Residence Permit that you already possess.

4. Number of current Residence Permit:

Fill in the number of the Residence Permit you already possess as this is written on the upper right part of your card (it is composed of one (1) letter of the Latin alphabet and nine (9) digits, without spaces) e.g. P00403xxx. (See the red arrow in the graph below):



5. Place of Residence:

Fill in the field by choosing one of the areas appearing on the list, namely the one where you live permanently. Then, fill in the city where you live. This is an official declaration of your residence information, which you will have to confirm upon delivery of your renewed Residence Permit. Please note that the Regional Asylum Service responsible for handling your application, as well as the place where the renewed residence permit will be delivered, will be set according to that declaration (see graphs below).



Step 1

5. Τόπος; Διαμονής/ Place of Residence:	Νομός/ County: Επιλέξτε ένα στοιχείο. Πόλη/City:	Πατήστε εδώ για να εμφανιστεί η λίστα με τους Νομούς/ Click here for the list to show up
6. Τηλέφωνο επικοινωνίας		

Step 2

5. Τόπος; Διαμονής/ Place of Residence:	Νομός/ County: Επιλέξτε ένα στοιχείο. Επιλέξτε ένα στοιχείο. Αιτωλοακαρνανία / EtoloAcarnania Αργολίδα / Argolis Αρκαδία / Arcadia Αχαΐα / Achaea Άρτα / Arta Βοιωτία / Viotia Γρεβενά / Grevena Δράμα / Drama Δωδεκανήσου / Dodecanese Έβρος / Evros Εύβοια / Evvia	Επιλέξτε τον νομό στον οποίο διαμένετε από τη λίστα/ Choose the county of Residence from the list
6. Τηλέφωνο επικοινωνίας / Contact telephone		

Step 3

5. Τόπος Διαμονής/ Place of Residence:	Νομός/ County: ΑΤΤΙΚΗ/Attica Πόλη/City: Athens	Συμπληρώνετε την πόλη στην οποία διαμένετε π.χ Αθήνα/ Choose the city of your Residence e.g Athens
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6. Contact telephone number: Fill in the field with your telephone number in order for us to be able to contact you, if necessary, for issues concerning your application.

7. E-mail: Fill in your e-mail address, where you will receive information concerning the progress of your application.